

Account Manager Guide: Season Seat Upgrades

1. Go to am.ticketmaster.com/tangercenter and login to your account
 - a. Forgot your password? That's OK! Just click "Forgot Password" to reset it!

Sign In to Tanger Center
Powered by ticketmaster

Important Account Update
You can now use the same email and password for both your Tanger Center ticket account and your Ticketmaster account.
Tanger Center ticket holder? Use your existing email to sign in and update your password if prompted.
New here? Use your Ticketmaster email and password.
[Learn More](#)

Email Address
[Input Field]

Password
[Input Field] SHOW

Remember Email [Forgot Password?](#)

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New to Ticketmaster? [Sign Up](#) [Sign In](#)

2. You will see an upgrade countdown as soon as you login. Click the "Upgrade My Seats" button.

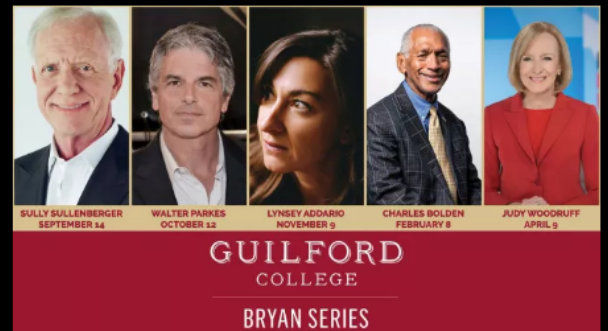
2023-24 Guilford College Bryan Series Seat Upgrades

To upgrade your 23-24 Bryan Series season seats, click the 'Upgrade My Seats' button below when your upgrade window starts.

Your upgrade window was emailed to you on May 10th, so please refer to that for your specific upgrade window.

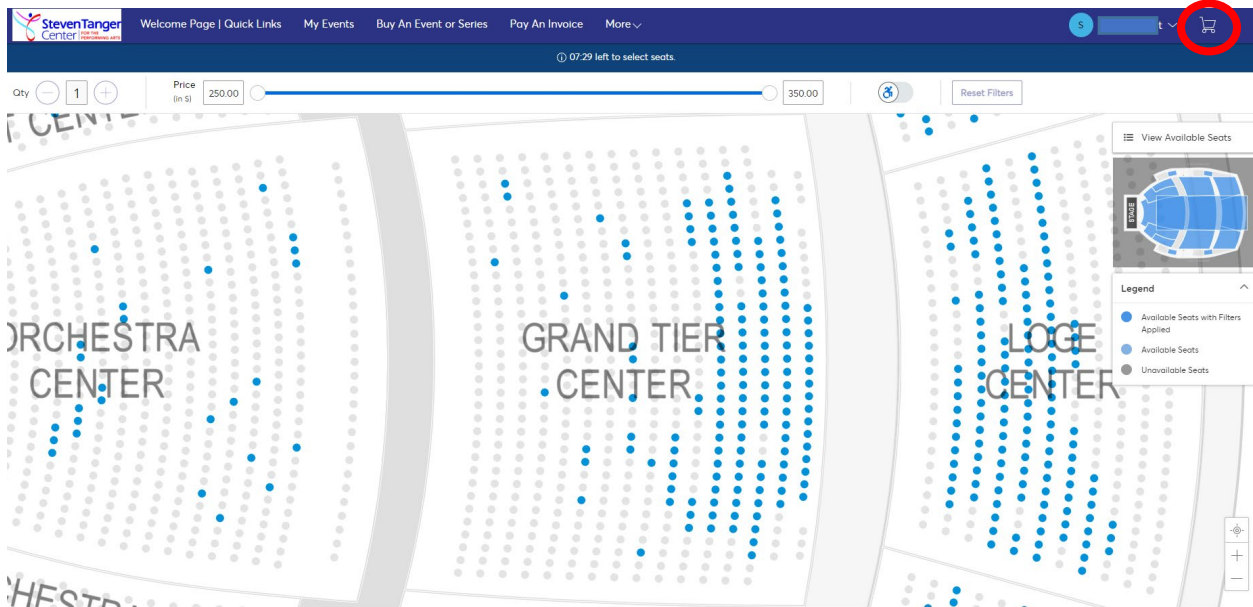
For a guide on how to upgrade, click [here](#).

*Please note, if you click Upgrade My Seats prior to when your scheduled window starts, you will see a message that says *you have no eligible seats* for upgrade. Your eligible seats will be available for upgrade when your upgrade window starts.



Upgrade My Seats


3. Hover over a section, which will turn green. Click the green section and it will zoom in for you.
 - a. When you select your new seat(s), you can hover over your shopping cart in the top right hand corner and click "Continue."




4. Review your order. If everything looks correct, click “Checkout.”

Shopping Cart

Review the items added in your shopping cart below and proceed to checkout in order to confirm them.

New Seats (1) Edit		
	2023-24 Guilford College Bryan Series Section LOGE-R, Row G, Seat 9	\$250.00 x 1 Seat \$250.00

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Current Seats (1) Edit		
	2023-24 Guilford College Bryan Series Section LOGE-L, Row H, Seat 10	\$250.00 x 1 Seat \$250.00

Summary

Cost Difference	\$0.00
Cost of Seats	\$250.00
Previously Applied Payments	-\$250.00
Total Amount Due	\$0.00

Note: This total does not include service fees if any. Any applicable fees will be added in the next step of the checkout.

Checkout

- 5.

- a. If your seats are in the same priced area, it will show \$0.00 due.
- b. If your seats are in a higher priced area, it will prompt you to pay the difference.
- c. If your seats are in a cheaper price level, it will show you an account credit that Tanger Center will refund within 2 weeks of your exchange date.

6. Once you click “Checkout,” you will come to the payment screen. Scroll down.

Complete the checkout steps and submit your payment

Below are the steps you will need to complete in order to submit your payment. On the right rail, your summary will automatically update based on the options you select under each step. Once you complete each step, click “Submit”.



Account Details

Manage your account details.

Address *

Address 2

City *

State *

Postal Code *

Country *


Order Summary \$45.00

I accept the [Terms and Conditions](#)

Pay Today - \$45.00

Cart items

1 Items Summary \$45.00

 2023-24 Guilford College Bryan Series
Section GTC, Row L, Seat 8
\$45.00

Total Value \$45.00

7. You can choose your current payment plan or pay in full; then select your payment method.
 - a. If you are on a payment plan and move to a higher price seat, you should see the payments have already applied and you will be paying the difference. When you click “Checkout” you should have the option to pay in full or add to your payment plan.
8. After you fill that in, click “I accept the Terms and Conditions,” then “Pay Today.”

The screenshot displays a checkout interface with several sections:

- Delivery & Shipping:** Shows "2023-24 Guilford College Bryan Series: Mobile Only" with a note that tickets will be available mobile only.
- Payments:** Contains two sub-sections:
 - Payment Options:** Features two radio buttons: "Pay In Full" (which is selected and circled in red) and "Bryan 2 Month Payment Plan".
 - Payment Method:** Shows "Card" as the selected method. Below this, a message states "No cards added yet" with a sub-message "Click Add New Card to add a card to complete your purchase" and an "Add New Card" button.
- Order Summary:** Displays a total of "\$45.00" and a checkbox to "accept the Terms and Conditions". A prominent green button labeled "Pay Today - \$45.00" is circled in red.
- Cart items:** Lists "1 Items Summary" for "\$45.00", specifically "2023-24 Guilford College Bryan Series" (Section GTC, Row L, Seat 8) for "\$45.00". The total value is also listed as "\$45.00".

9. Once you have completed the process, you will be given a confirmation!

You're All Set!

You have upgraded your tickets successfully!

Below are the details of your upgrade. A confirmation and receipt has been sent to your email

[Go back to My Events](#)



2023-24 Guilford College Bryan Series

 5 Events Included

Purchased Tickets

 **Section LOGE-R, Row H, Seat 9**
Adult Season Renewal

\$0.00

Date	Amount Paid
Mon • May 08, 2023 • 12:35 PM	\$0.00