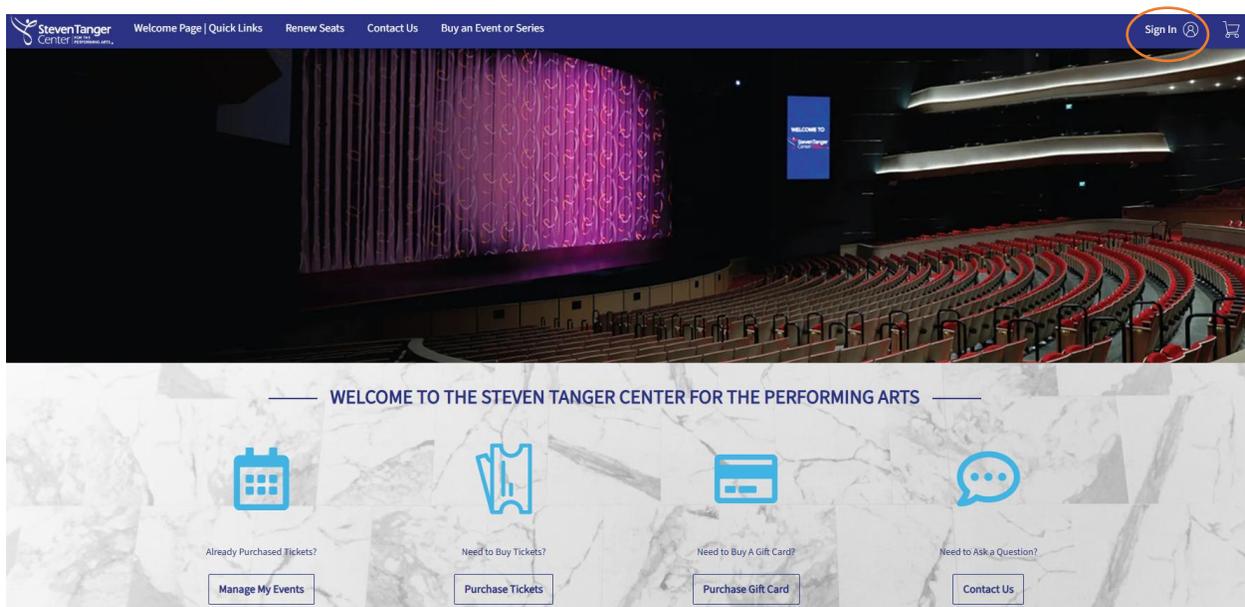


Instructions for Adding-On Broadway Season Seats through Account Manager

- 1.) Navigate to <https://am.ticketmaster.com/tangercenter/> and sign into your Account Manager in the upper right hand corner of the screen.
 - a. Your email address used to log in should match the one on file for your Tanger Center account. This is also the email at which you should be receiving communications from the Tanger Center regarding upcoming events.
 - b. If you have never accessed your Account Manager before, select “Sign Up” at the bottom of the sign in page.
 - c. If you have forgotten your password, click “Forgot Password” and follow the steps to reset your password through an email or text message link.



SIGN IN TO TANGER CENTER

If you don't have an account you will be prompted to create one.

Important Account Update

You can now use the same email and password for both your Tanger Center ticket account and your Ticketmaster account.

Tanger Center ticket holder? Use your existing email to sign in and update your password if prompted.

New here? Use your Ticketmaster email and password.

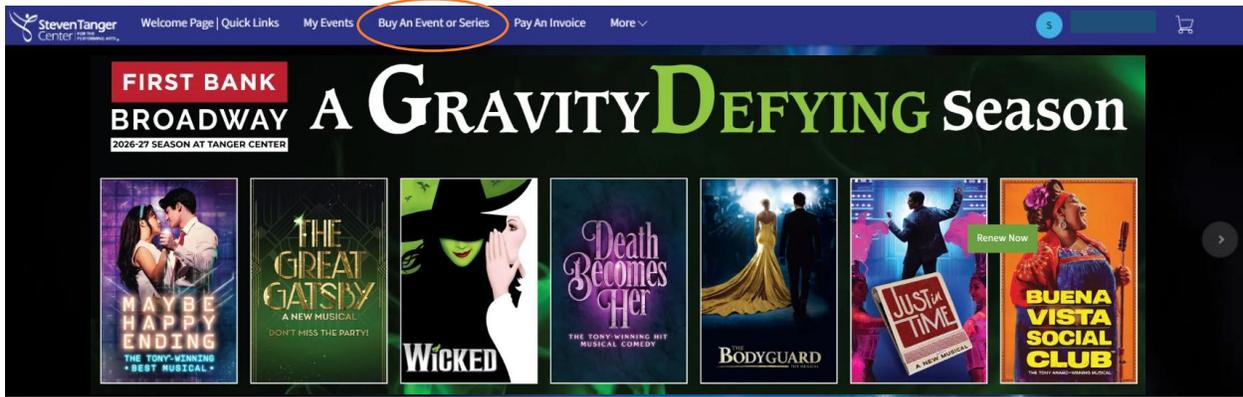
[Learn more](#)

Email Address

Continue

By continuing past this page, you agree to the [Terms of Use](#) and understand that information will be used as described in both the Ticketmaster [Privacy Policy](#) and [Tanger Center Privacy Policy](#).

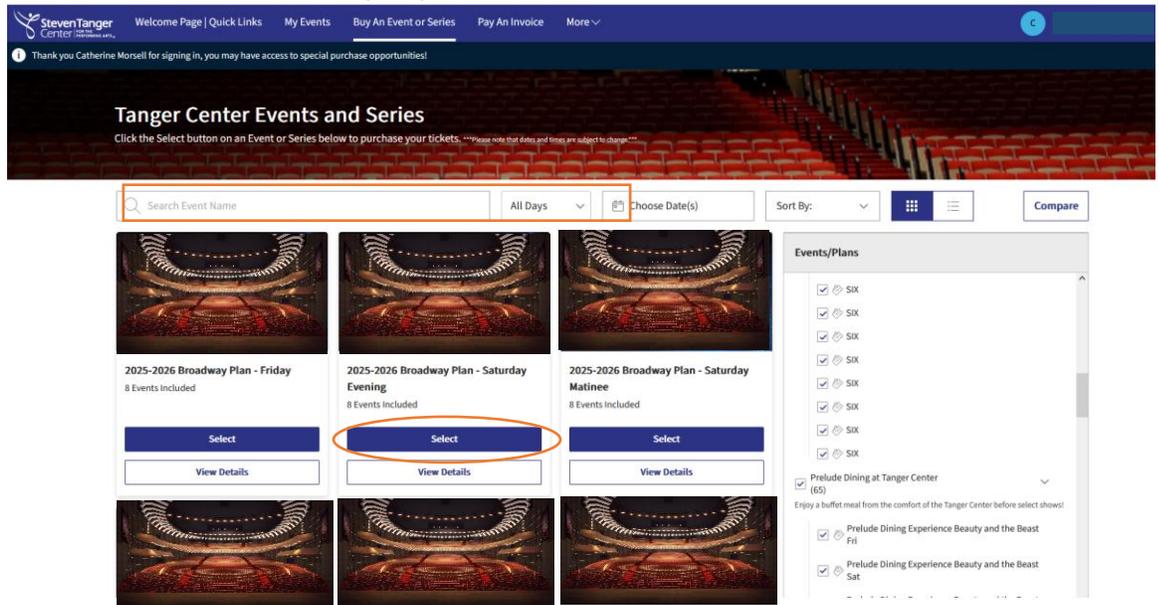
2.) Click "Buy an Event or Series" in the top navigation bar of the website.



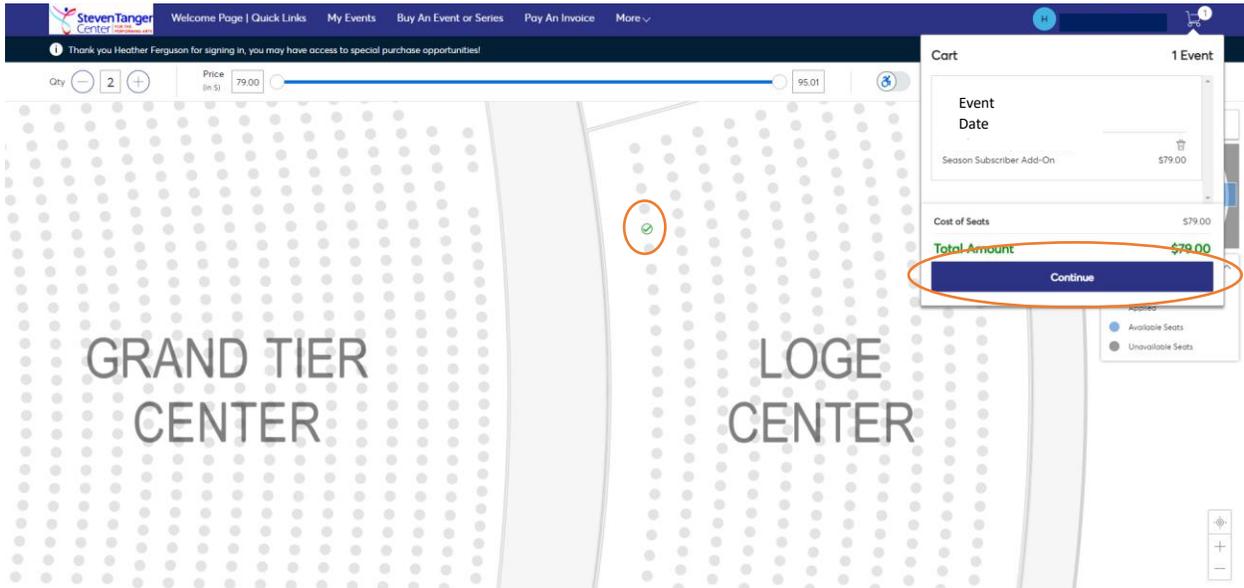
WELCOME TO THE STEVEN TANGER CENTER FOR THE PERFORMING ARTS

3.) Search the name of the event you would like to add-on or scroll down to see a list of all add-on options.

a. Click "Select" under the name of your preferred event.



- 4.) Select any section of the map to begin viewing the available seating inventory.
 - a. Drag the map to view available seats in different sections of the auditorium.
 - b. Blue circles on the map indicate open seats. When a seat is added to your cart, a green check mark will take the place of the blue circle.
 - c. Ticketmaster will not allow you to leave a single seat in a row. Please select seating in a different row or reduce the number of seats being purchased if you are given an error in this case.
 - d. Once all desired seats have been added to your cart, select "Continue."



- 5.) Verify the contents of your shopping cart.
 - a. Use the tools on the right hand side of the line item to edit or delete the seats in your cart.
 - b. Click "Checkout" when ready to proceed.



Shopping Cart

Review the items added in your shopping cart below and proceed to checkout in order to confirm them. Remember to adhere to published ticket limits for your events. Orders exceeding published ticket limits may be cancelled without notice.

Item Details	Seat Details	Ticket Info	Item Price
 Event Date Time	Section LOGE-C Row A Seat 5	Season Subscriber Add-On	\$79.00
<small>ⓘ The prices you see here are inclusive of taxes. Applicable fees and shipping costs will be calculated once you are in the checkout step.</small>			Item Total \$79.00 Total Amount \$79.00

Total
\$79.00

Continue Shopping **Checkout**

6.) Verify your "Account Details" as listed.

The screenshot shows the checkout process on the Steven Tanger Center website. The header includes the logo and a timer showing 14:29 remaining. The main heading is "Complete the checkout steps and submit your payment". Below this, a sub-heading reads: "Below are the steps you will need to complete in order to submit your payment. On the right rail, your summary will automatically update based on the options you select under each step. Once you complete each step, click 'Submit'." The "Account Details" step is highlighted with a red box. It contains fields for Address, Address 2, City (Greensboro), State (North Carolina), ZIP Code, and Country (United States). A "Save" button is at the bottom right. To the right, the "Order Summary" shows a total of \$79.00 and a "Pay Today - \$79.00" button. Below that, the "Cart items" section shows one item: "Chicago Section LOGE-C, Row A, Seat 5" for \$79.00.

7.) Select a card on file and verify the three digit CIN number OR click "Add/Edit Payment Method."
a. Account Manager is compatible with Visa, Mastercard, American Express, and Discover cards.

The screenshot shows the checkout process on the Steven Tanger Center website. The header includes the logo and a timer showing 13:56 remaining. The "Account Manager" section is visible at the top. The "Payments" section is active, showing "Payment Options" with "Pay In Full" selected. Under "Payment Method", the "Card" option is selected. A "VISA" card is shown with a "Security Code" field containing "CVV" and a "Payment Amount" of \$79.00. Below the card, there is a "VISA - 2835" card with the name "Heather Ferguson" and an expiration date of "Exp. 05/25". The "Add / Edit Payment Method" button is highlighted with a red circle. To the right, the "Order Summary" shows a total of \$79.00 and a "Pay Today - \$79.00" button. Below that, the "Cart items" section shows one item: "Chicago Section LOGE-C, Row A, Seat 5" for \$79.00.

- 8.) Read and accept the Terms and Conditions of purchasing tickets through the Account Manager.
a. Click "Pay Today" to complete your purchase.

Steven Tanger Center

Time Remaining 14:29

Complete the checkout steps and submit your payment

Below are the steps you will need to complete in order to submit your payment. On the right rail, your summary will automatically update based on the options you select under each step. Once you complete each step, click "Submit".

Account Details

Manage your account details.

Address *

Address 2

City * Greensboro State * North Carolina

ZIP Code * Country * United States

Save

Order Summary

\$79.00

I accept the Terms and Conditions

Pay Today - \$79.00

Cart items

1 Items Summary \$79.00

Chicago Section LOGE-C, Row A, Seat 5 \$79.00

Total Value \$79.00

Delivery & Shipping

Chicago: ManageOnline

View and transfer tickets in your online Account Manager.

- 9.) An automatically generated order confirmation will be emailed to you.

Please note that patrons are allowed to add-on **up to four tickets for each of the 7 shows** included in the season subscription. Any more tickets must be purchased at the Tanger Center Box Office or online through Ticketmaster, not via Account Manager. Add-on tickets are subject to additional taxes and service fees that must be paid in full at the time of purchase along with the face value of the ticket.