# Transferring Tickets in Account Manager

1.) Go to www.am.ticketmaster.com/tangercenter and login using the email address associated with your Broadway Subscription.
   a. Once you have logged in, the account holder's name will replace the words "Sign In" in the upper right hand corner of the screen.
   b. If you have forgotten your password,
2.) Select "My Events" from the navigation bar at the top.
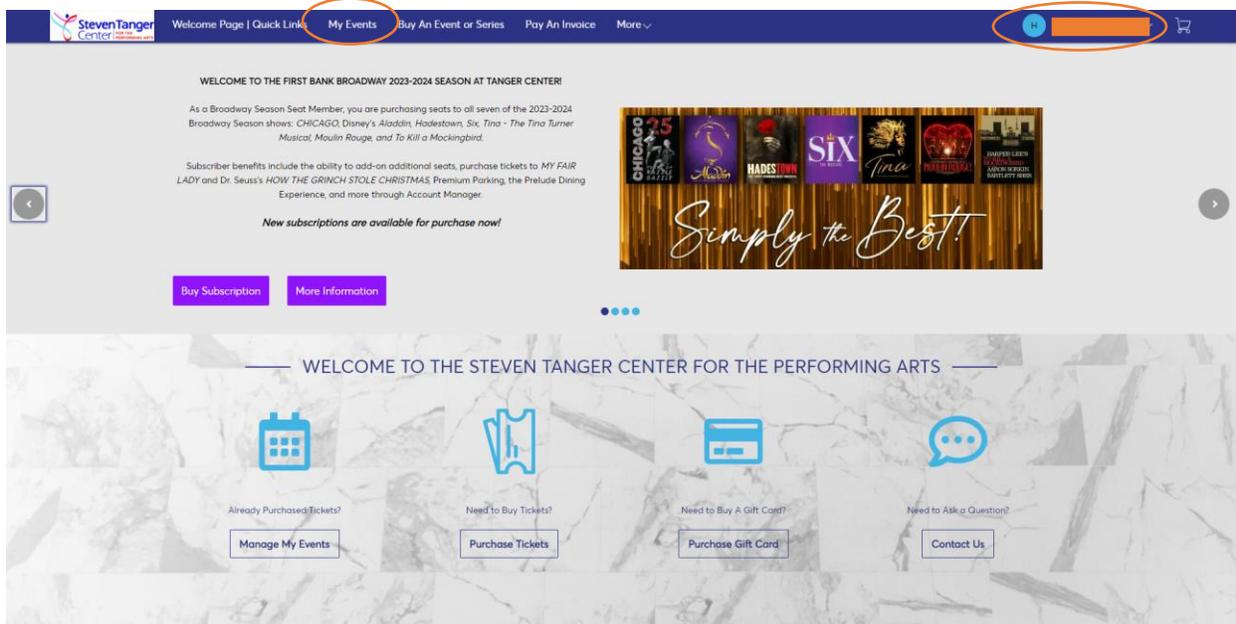
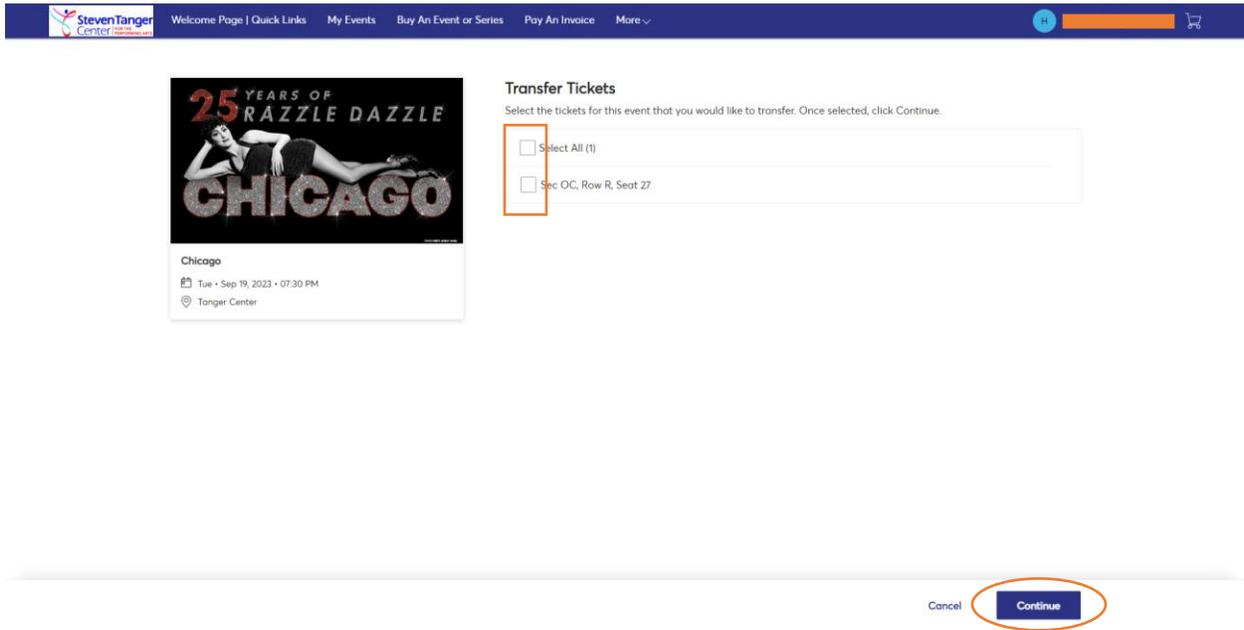3.) Select the event you would like to transfer.
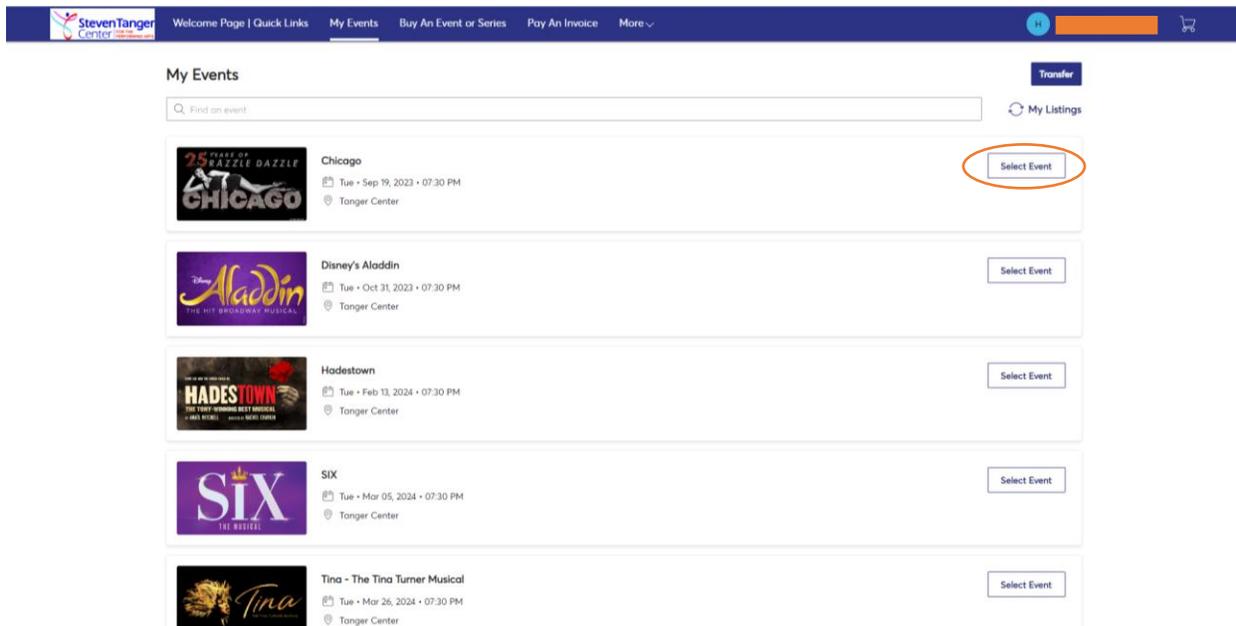
4.) Click the "Transfer" function.
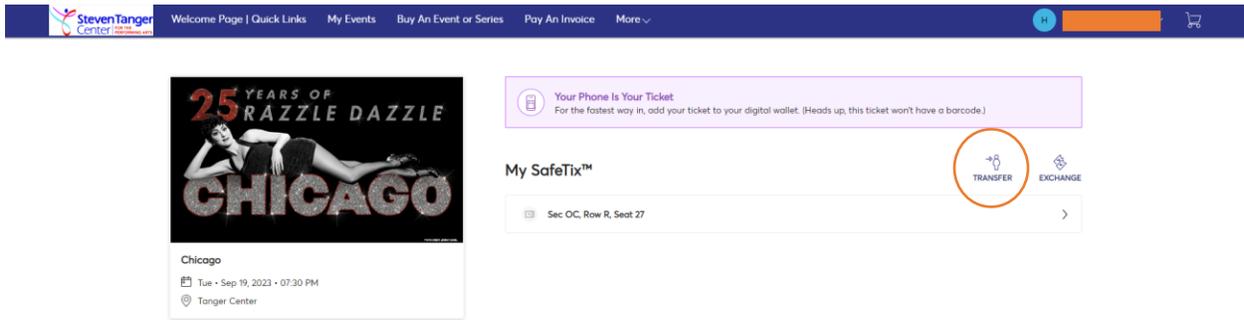
5.) Select the tickets you would like to transfer to another user.
6.) Once you have selected all desired seats, click "Continue."

7.) Enter the required information for the person to whom you are sending the tickets.
   a. Note that the email you enter here will be sent a link to login and accept the tickets. The receiver must login with this email address for the transfer to process.
8.) Click "Transfer" to send the tickets to another user.